

05Apr05 Assessment Committee meeting notes.
Present Janet Hogan, John Sterlacci, Randall Miles

Evaluations planned:

Spring 05: Grad student focus groups (MPA and MSW)
Fall 05: Print survey (Grads and Undergrads)
Spring 06: Print survey (Grads and Undergrads)

Discussed inadequacies of focus groups conducted by Management undergrads last fall. Students conducting the focus groups were untrained and unguided, with the exception of what little guidance could be given by the Assessment Committee. The class assignment was primarily geared toward quantitative analysis of a survey, not qualitative analysis of focus groups.

We will modify the question set from last fall for focus groups in late April 2005.
Add food and drink questions (John M. requested)

Question suggested by John S.:

What are the barriers for you to work in the library? This opens up discussion for such topics as space, noise, food, drink, hours, convenience.

Add questions about patrons technology (requested by John M. and Susan C.)

We decided this would best be done by a very short questionnaire (half page)

Hardware (how old)

Connectivity

Operating System

Browser

Wireless

Do you bring laptop to library?

Randall will draft the questionnaire.

Need questions geared toward the Downtown center.

Types of service

Print resources (are they needed downtown to satisfy accreditation?) – Faculty offices will be downtown.

Electronic resources

Email, chat, or other remote reference

If your program is based downtown how much would you use the campus libraries and why?

Focus groups will be approx. 15 grad students each. One group MPA and one MSW.

John S. will recruit subjects.

We need to provide incentives (pizza, soda, etc.)

Randall will contact Human Subject Research to verify requirements and timeline.